



Responsible Employees for Title IX Reports of Sexual Offenses

RESPONSIBLE EMPLOYEES WHO ARE ABLE TO REDRESS CLAIMS OF SEXUAL OFFENSES

The following employees are the persons who are able to **redress** claims of sexual offenses:

The Director and Officers of Public Safety

Tel. 202-319-5111

Public Safety is open 24/7 and there will always be an officer on duty.

The Title IX Coordinator

Frank Vinik, TITLEIX-COORD@cua.edu

Leahy Hall, 170

Tel. 202-319-4177

The Dean of Students

Jonathan Sawyer, sawyerj@cua.edu

Pryzbyla Center, Suite 353

Tel. 202-319-5619

RESPONSIBLE EMPLOYEES WHO MUST REPORT CLAIMS OF SEXUAL OFFENSES

In addition to the employees set forth above, the employees listed below are “Responsible Employees” under the University’s Sexual Offenses Policy (<http://policies.cua.edu/studentlife/studentconduct/assault.cfm>). Except for those employees listed under the “**Confidential Assistance**” section below, these Responsible Employees **must** report complaints of sexual offenses to the Title IX Officer, including the names of those involved in the incident.

1. The Deputy Title IX Coordinator
2. Individuals who provide security on campus, including but not limited to:
 - a. All staff in the Department of Public Safety
 - b. Hall security assistants in the residence halls and others who are hired to monitor dorm or building access
 - c. Campus safety escorts
3. Officials with significant responsibility for student and campus activities and advising, including but not limited to:

- a. All professional staff working with student organizations, clubs or other extracurricular or campus activities (for example, advisors or program coordinators)
 - b. All faculty or staff advisors to undergraduate or graduate student organizations or teams
 - c. Faculty who advise all undergraduate or graduate students in a department
 - d. Faculty in residence
 - e. Staff whose primary responsibility is advising students
 - f. All faculty and staff members who accompany students on University-related trips, both within the U.S. and abroad (only for the duration of the trip)
 - g. All on-site Program Directors abroad
4. The Director of Athletics and Associate and Assistant Directors of Athletics
 5. All Athletic Coaches, Assistant coaches, and Athletic trainers, including the Director of the Kane Fitness Center
 6. All professional staff in the Office of the Vice President for Student Affairs, including but not limited to:
 - a. The Office of Campus Activities
 - b. The Office of Career Services
 - c. The Office of the Dean of Students
 - d. The Office of Disability Support Services
 - e. Student Ministers
 7. All Resident Advisors (RA's), Community Directors (CD's) within the Office of Residence Life
 8. All Deans of whatever rank
 9. Faculty Department Chairs and Academic Program Managers
 10. All professional staff in the Center for Academic Success
 11. All professional staff in the following offices within the Division of Enrollment Management:
 - a. The Office of Campus Services
 - b. The Office of Housing Services

12. Students serving as Campus Services Summer Assistants in the Division of Enrollment Management
13. The First Year Experience Director
14. The University Compliance Officer
15. The University President and the President's Cabinet

CONFIDENTIAL ASSISTANCE

All reports will be kept private, and shared only on a need to know basis per the University's Sexual Offenses Policy (<http://policies.cua.edu/studentlife/studentconduct/assault.cfm>).

If an individual desires to seek confidential assistance without a report to the University, that individual may speak with certain persons in **legally-protected roles**. Information disclosed about the alleged offenses to persons in **legally-protected roles** acting in their professional capacities may not be revealed to any other person without the express permission of the disclosing individual, unless there is an immediate threat to health or safety, the conduct involves the abuse of a minor (see section IX of the Sexual Offenses Policy, linked above), or there is another basis for disclosure permitted or required by law. **Legally-protected roles** where confidential assistance may be sought include:

1. Professional mental health counselors (including but not limited to those in the University Counseling Center)
2. Physicians and others licensed to practice medicine in the District of Columbia who are acting in their health care role per D.C. Code §14.307 (including but not limited to those in University Student Health Services)
3. Clergy when the communication is made in their professional capacity of giving religious or spiritual advice, and
4. Appropriately licensed rape crisis/sexual assault counselors

Note: If the employees listed in the categories above are made aware of crimes or offenses *outside of* their professional capacities, those employees may be considered **Responsible Employees** for reporting sexual offenses.